From: Jessica Reilly

Sent: Thursday, June 16, 2022

Subject: Final USMS Delegate Entitlements for 2022 Annual Meeting

Greetings LMSC Chairs and Vice Chairs,

The <u>final LMSC delegate entitlements</u> are now available for the 2022 annual meeting September 16-18th. LMSC entitlements are determined from the LMSC's higher number of members – 2021 year-end or 2022 as of June 15th.

Delegates can attend the 2022 annual meeting virtually as we've done the past two years or in person at the Westin Denver International Airport. Annual meeting information can be found on the 2022 Annual Meeting page. We have put together a Helping LMSCs Plan page, that provides a general overview of information, hotel reservation details, delegate-at-large request form, key dates to be aware of, and more.

Please submit the following information for the delegates representing your LMSC by August 15, 2022:

- Name;
- email address;
- attending virtually or in person.
 - o If the delegate has determined to attend in person, please include the following additional information:
 - the type of room requested (double/double or private room);
 - roommate preference;
 - other details (i.e. food allergies, etc.).

USMS will be making all hotel reservations for those attending the annual meeting in person. Requests must be submitted to myself by August 15, 2022 to guarantee a hotel reservation. Requests received after this date may be subject to additional fees.

If you have any questions, please send them my way, Jessica

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This email was sent to LMSC Chairs and Vice Chairs